

November 2018 Meeting Minutes

Members present: Tommy Black, Joe Wood, Gloria Lindsay, Karen Williams, Pete Minetree

Also attending: Mike Bollinger from the Recorder, Chris Singleton EDA attorney, Brett Schoenfield from the Homestead

1800 hours: The Chair called the meeting to order.

The Pledge of Allegiance was given.

A motion to change the schedule of the agenda was made by Lindsay, seconded by Wood, and passed.

At Karen's invitation, Brett Schoenfield discussed a number of relevant topics: The new Lodging Tax; The Performance Agreement between the Homestead, the County and the EDA; The Work Plan submitted by the Homestead, dated October 26; The history of the various owners of the Homestead; Plans for the Renovation, to include infrastructure, re-concept projects, and ROI projects. He also discussed related scopes of work and budget estimates. It must be noted that he was exceptionally transparent in his sharing of information, as well as his aspirations for the future. He emphasized that the EDA would be kept informed each step of the way by Mike Smith and by him, and he reiterated the close relationship the Homestead has with the EDA and the mutual respect it shares with us.

1845 hours: A motion to approve the October minutes was made by Lindsay, seconded by Wood, and passed. With respect to the minutes, Joe Wood advised the Millboro church is zoned R2 Residential.

Legal Report: None

Treasurer's Report: The treasurer gave her report and advised the end balance for October was \$209,819.43. The motion to accept the report was made by Wood, seconded by Black and passed. A brief discussion followed regarding the expenses submitted by the EDA attorney. And last, the Treasurer provided everyone with a standardized Expense Report to use when submitting requests for reimbursement.

The Capital Improvement Plan was briefly discussed by Joe Wood, and he informed the Board the air compressor at Blue Grass belongs to the EDA. At this point, Karen Williams mentioned that she would like to inventory all EDA property at the Industrial Park. This project will very likely carry forward into 2019. Finally, the new sign for the Industrial Park is now ready to be erected. The cost will be less than \$5000. BARC has stated they do not want to be included. A motion to accept the sign was made by Black, seconded by Wood, and passed.

New business: At the County Administrator's request, the discussion regarding the Millboro church will be deferred until the next meeting. The Chair requested a lock be put on the church door, and Pete Minetree will see to that. There was a brief discussion regarding the disposition of selected items within the church and the decision to allow an item to be returned to an owner will be made individually and at the discretion of the Board.

Old Business: None

2115 hours: The motion to adjourn was made by Wood, seconded by Lindsay, and passed.

Karen Williams Vice Chair

Karen Williams

Chair

John Fischer

John Fischer

Secretary

Minutes take by:

Pete Minetree