

**Bath County EDA  
PO Box 13  
Warm Springs, VA 24484**

**March 13, 2019  
Meeting Report**

Vice-Chair Joe Wood opened its regularly scheduled meeting at Bath County Library Wednesday, March 13, 2019 at 6:00 PM and led all in the Pledge of Allegiance.

Members in attendance: Tommy Black, John Fischer, Pete Minetree, Laura Shaver, Stephen Terry and Joe Wood.

Staff: EDA Attorney Chris Singleton, Ashton Harrison

Guests: Scott Reese, Director - "Send the Light Ministries"; Mike Bollinger, The Recorder

Agenda: All approved Chair Wood's proposal to modify the agenda by hearing Public Comments before and after closed sessions.

Fischer proposed going into closed session pursuant to Code of Virginia of 1950 as Amended Section 2.2-3711.A3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. It was seconded by Minetree and approved unanimously.

Upon conclusion of the closed session, Chair Wood polled each member and affirmed that the only matters discussed were those referenced in the above Virginia Code.

During Public Comment, Director Reese described "Send the Light Ministries" and proposed its purchase of alternative portions of EDA's Siloam Church property with subsequent four-phase restoration of the church.

Fischer moved to enter again into closed session in accordance with the previous session's VA Code reference, seconded by Minetree and unanimously approved.

Upon conclusion of closed session, Fischer again moved to come out of closed session, seconded by Minetree, and Chair Wood polled individually members present whether only matters pertaining to Code 2.2-3711.A3 were discussed during closed session. All affirmed that.

Black moved to accept the previously distributed minutes of the February meeting, seconded by Minetree and approved by all.

Legal Counsel Report: Singleton reported that a five-year limited use lease is being sent to Millboro Fire and Rescue Association.

Treasurer's Report: Minetree, appointed Treasurer at the previous meeting, reported that he and Chair Wood had met with bank officials and reviewed financial records after the unexpected resignation of the previous treasurer. He said that payment of all outstanding bills was brought to date for the Industrial Park including video advertising, roof repair and signage.

Minetree moved that pursuant to closed session discussions, Counsel Singleton issue an EDA Letter of Intent to Director Reese to sell 0.5 acre of the Siloam property including the church building, stipulating it was subject to County and State (DOT) regulations for accommodating commercial road access to the Industrial Park, that the purchaser pay for required survey and commit to dry-in the church within 6 months. It was seconded by Fischer and approved by all.

Black moved that Chair Wood proceed with recognition of the past EDA service of Karen Williams and Gloria Lindsay, seconded by Shaver and approved unanimously.

Capital Improvement Committee: Black moved that adjacent landowners be contacted to determine interest in purchasing a certain isolated 0.8 acre plot of Industrial Park and that appropriate public advertising be placed. It was seconded by Terry and approved by all. Regarding excessive noise complaint by certain residents adjacent to the Industrial Park, Black reported that the planned meeting among himself, County Planning & Zoning and Speyside will be discussed at the Authority's April meeting. At Minetree's suggestion, Harrison will investigate whether the completed video production of the Industrial Park can be utilized efficiently to also produce maps of the Industrial Park


Regarding the annual audit, Minetree moved that EDA accept the previously distributed Robinson, Farmer, Cox Associates audit report with the inclusion of Management Discussion & Analysis written by Fischer and with updated Board memberships. It was seconded by Black and approved by all. Chair Wood successfully polled all members for affirming the annual audit representation letter which he then executed after Counsel Singleton reported that there were no outstanding litigation regarding EDA. At Harrison's recommendation, Fischer moved that the EDA engagement letter for the 2020 audit be consolidated with the County's, seconded by Terry and approved by all.

Regarding an annual job fair, Harrison recommended that he assist in conjunction with the organization Virginia Career Works and report at the April meeting. Fischer reported that Homestead management was enthusiastic about their participating in a county-wide job fair.

Terry made a motion to adjourn, seconded by Shaver. The meeting was adjourned at 8:00 PM.

Respectfully Submitted,

John Fischer

X   
Joe Wood  
Chair

X  
John Fischer  
Secretary