

County Of Bath, Virginia
65 Courthouse Hill Road
Warm Springs, Va. 24484

Bath County Historical Society Board Room

Wednesday, January 11 and Friday, January 13, 2023
Canvass of Special Election and Electoral Board Regular Meeting

Liz Knapp, Chair; Karen Allen, Vice Chair; Nancy Peery, Secretary
Donna Weaver, General Registrar

Call to Order: 10:10am

- Present at meeting: Liz Knapp, Karen Allen, Nancy Peery, Donna Weaver
- A motion was made by Liz to recognize Karen Allen as a new Board member and to appoint Karen as Vice Chair, Liz Knapp as Chair, and Nancy Peery as Secretary until after certification of this election. Nancy seconded the motion.

Canvass:

- The Canvass is a meeting of the Electoral Board; thus, the Freedom of Information Act applies. The Provisional Ballots meeting is a closed session and not open to the public. In contrast, the Canvass is open to the general public, who may attend all or a portion of the meeting to the extent that space is available. Notice of the date, time, and location at which the Provisional Ballots meeting and the Canvass will be held must be given to the public by the Electoral Board at least three business days prior to the meeting date. While the Canvass is required to begin no later than 5PM on the day after the election, results from the Canvass cannot be certified and submitted to the Department of Elections until provisional ballots are completed. The Electoral Board should proceed with canvassing immediately following the Provisional Ballots meeting, which is when qualifications of those persons who cast provisional votes are determined.
- The Canvass started at 10:15am, with all precincts being counted. A motion to go into closed meeting was made by Liz (pursuant to Section 2.2-3711, subsection A 34 of the Code of Virginia, 1950, as amended, to discuss and to consider the Provisional votes matters made confidential under Virginia Code section 24.2 – 410.2 and 2.2-3711.1) and was seconded by Nancy. The Provisional Ballot closed meeting was adjourned until Friday, January 13, 2023, at 1PM. Nancy made a motion to come out of the closed meeting and Karen seconded.
- A total of 533 votes were cast. Ellen H. Campbell 393, Jade D. Harris 139, one write-in vote and no overvotes. The Canvass was adjourned at 10:30 am to be continued on Friday, January 13, 2023, at 1pm to allow for additional absentee ballots received by the noon deadline.

Karen made a motion to open the regular business meeting; Nancy seconded.

Karen made a motion to approve the minutes from November 9 and 14, 2022, as well as December 7, 2022, with amendments. Nancy seconded the motion.

Completed Business:**L&A:**

- L&A was performed on December 30, 2022, in preparation for the Special Election to be held on January 10, 2023. Donna performed L&A on two DS200 voting machines and one Express Vote machine so that early voting could begin as required on December 31, 2022. Barbara Nordin, Democratic Party, and Liz Knapp, Electoral Board, were present as observers.
- L&A on the remaining DS200s and Express Vote machines was performed and completed by Jay Glenn and Donna Weaver on January 4, 2023. Joe Woods, Democratic Party and Liz Knapp, Electoral Board, were present as observers.

Preprocessing of Absentee Ballots:

- The first preprocessing of absentee ballots was scheduled for January 2, 2023 but was cancelled as no absentee ballots were returned by that date.
- The second and final preprocessing of absentee ballots was scheduled and done on January 6, 2023. Fifteen ballots were cured previously by the General Registrar and processed on the 6th by the CAP Officers of Elections. Kathy Woods, Democratic Party, Karen Allen and Liz Knapp, Electoral Board, and Donna Weaver, General Registrar, were present as observers.

New Business:

- A motion was made by (Liz) to consider changing the Burnsville voting location from the Community Center to the (Church). The motion was seconded by (?) The Board has asked Donna to review the steps needed to change the location before the November election and to report back at the February meeting for discussion.
- Board meetings will continue to be on the 2nd Wednesday of each month at 3PM.

General Registrar's Report:

- Donna discussed the Officers of Elections new term, including possible new Officers, assignments of Officers and recommendation that Officers rotate election day duties to prepare all Officers to perform all duties. Letters for appointment to the new term will be sent to the Chiefs and Officers the first week of February.
- Security standards are due by March 31st.
- Possible Officers of Elections training for June election.
- Donna's office move should happen this month or early February.
- Donna reported verbal and written "thank yous" from Officers for the Christmas gift.
- Officers have asked for a review of their salary. Donna will investigate the matter for a closed discussion at the February meeting.

The regular meeting was adjourned at 11:50am. The Board will meet again on January 13th to finalize the Canvass and certify the election.

Canvass:

- The Canvass for the Special Election of January 10, 2023 was reopened on Friday, January 13th at 1:15PM. It was agreed to count the provisional ballots cast when the time expired and same day registration was verified, which resulted in two provisional ballots being counted and 2 votes added to the overall vote total. Post-election processing was completed for a total of 7 votes cast and added to the overall vote total. No under or over vote from the post-election. The Board members signed the election abstracts to be sent to the State.
- Final count – a total of 542 votes were cast. Ellen H. Campbell 394, Jade D. Harris 147, one write-in vote and no overvotes.
- A motion was made by Nancy to certify the election and was seconded by Karen. All members voted in favor.

Additional New Business:

The Board elected the new officers for 2023 as follows: Nancy Peery, Chair; Karen Allen, Vice Chair; Liz Knapp, Secretary.

The meeting was adjourned at 1:45pm. The next meeting will be February 8th at 3PM.