

County Of Bath, Virginia
65 Courthouse Hill Road
Warm Springs, Va. 24484

Bath County Historical Society Board Room

Wednesday, June 14, 2023
Electoral Board Regular Meeting

Nancy Peery, Chair; Karen Allen, Vice Chair; Liz Knapp, Secretary
Donna Weaver, General Registrar

Call to Order: 3:08pm

- Present at meeting: Nancy Peery, Karen Allen, Liz Knapp, and Donna Weaver

Approval of Minutes:

- The minutes of the May 10, 2023 Regular Board meeting were approved without changes.

New Business:

- A motion was made by Liz, seconded by Karen, to appoint Donna Weaver as the General Registrar for another four-year term. Her annual review has been completed by the Electoral Board and will be discussed with Donna after the adjournment of this meeting. A copy will be sent to the State, as well as to the County administrator for her personnel file.

Unfinished Business:

- At their June 13th meeting, the Bath County Board of Supervisors approved a motion to move the Burnsville precinct voting location. Next steps – Donna will confer with County Attorney and submit appropriate paperwork to the State. Around September 1st, she will start running ads in the Recorder twice a month to notify voters of the change, post announcements at the old and new locations, as well as radio announcements. New voter notice cards will also be mailed to the Burnsville voters.
- EB members toured all voting locations on May 31st to assess van accessibility. The only location of concern is Warm Springs at the WS Presbyterian Church where there is limited space for curbside voting and van accessibility. There are no other voting location options for the WS precinct. There have been no complaints and only a small number of curbside voters at the location. Donna has ordered and received the van accessibility signs needed for each location.

Chairman's Report:

- The Authorized Salary letter will be sent to localities later in June. This will include the proposed 5% salary increase of the two-year State budget passed in 2022. If the General Assembly passes the 2023 budget, the salary increase will be 7% instead of 5%.
- Donna has been trained in the new Election Night Reporting system.
- ELECT is giving a training webinar to provide information on the legislative changes that take effect on July 1st. The webinar will be on July 12th from 9am to 1pm. All Board members and General Registrar will attend. (Since this is the date of our regularly scheduled Board meeting and there could be a chance of it running late, our next meeting will be scheduled for July 11th. The new date will be posted on the County website.)

- New Voter Registration Applications will be sent by July 1st.
- Work is being completed on the new B envelope removing the witness signature and adding space for the newly required information.
- The SDR workgroup is also finalizing a new provisional envelope.
- The Hand Count Standards document has been updated to include hand counting standards for Rank Choice ballots.
- General Registrars will receive notice that their certification expires on July 1, 2023 and that they have one year (until July 1, 2024) to complete the mandated certification or recertification program.
- Virginia has exited ERIC (Electronic Registration Information Center) in a 90-day timeline to be finalized on August 10, 2023. ELECT will continue to work with neighboring states and coalitions of states who are also committed to sharing data to assist in list maintenance.
- LMS – Learning Management System – Elect uses this system for training, certifications, etc. GR and Board members have access.

General Registrar's Report:

- Donna reviewed the status of November election candidate status for the ballot. Three Board of Supervisor candidates are still open. Only one School Board candidate needs qualification.
- Donna will attend the State legislative training on July 12th, Regional training in Richmond on July 20th (required by the Department of Elections), and VEBA training in August.
- Discussion regarding the logistics and assignments of the Officers of Elections for the November 2023 election. All fully staffed. The staff at Fairview will be mostly new. Training and experienced supervision will be provided.
- Discussion regarding the method we will use to determine the staggered terms of elected Board of Supervisors in November. Donna will check with other General Registrars for thoughts and advice.
- Discussion regarding new display racks for precinct election notices. A motion was made by Liz for Donna to place an order, seconded by Nancy.
- Discussion regarding Poll Print by Knowink for Ballot on Demand. Donna will get more information at her August training.

Public Comment: No public attendance at this meeting.

The meeting was adjourned at 4:22pm. The next Board meeting will be on Tuesday, July 11th at 3PM at the Bath County Historical Society board room.