

County Of Bath, Virginia  
65 Courthouse Hill Road  
Warm Springs, Va. 24484

Bath County Historical Society Board Room

Wednesday, September 13, 2023  
Electoral Board Regular Meeting

Nancy Peery, Chair; Karen Allen, Vice Chair; Liz Knapp, Secretary  
Donna Weaver, General Registrar

**Call to Order and Pledge of Allegiance: 3:09pm**

- Present at meeting: Nancy Peery, Karen Allen, Liz Knapp, Donna Weaver, and Andy Seabolt, Bath Co Building Code Official

**Approval of Minutes:**

- The minutes of the August 9, 2023 Regular Board meeting were approved without changes.

**Unfinished Business:**

- Before today's meeting, the Board visited and reviewed all polling locations for ADA compliance as required by the State. All locations are in compliance with the exception of the Warm Springs polling location at the Warm Springs Presbyterian Church. The Board Secretary is required to sign the certification that all polling locations are in compliance by October 15, 2023. Liz will call the State ADA coordinator to see if there is an exception allowed.
- Andy Seabolt attended the meeting to answer questions of the Board regarding alternate locations for Warm Springs, which must be within a mile of the District boundaries. Three possibilities were discussed: VPAS Senior Center, Bath County High School, and the Mountain Crest community center. Donna will invite Mike Bender, County Administrator, to discuss these possibilities at the next meeting.

**Chairman's Report:**

- L&A Testing will be conducted tomorrow, September 14<sup>th</sup> beginning at 9:30am. No observers have asked to be present.
- Chief and Officers of Elections training dates have been set: October 16<sup>th</sup> at 6pm for all new OEs; October 26<sup>th</sup> at 5pm for Chiefs, and 6pm for all OEs; and October 28<sup>th</sup> for those who cannot attend scheduled training.
- The Board will meet in closed session on September 27<sup>th</sup> at 10am to discuss the training.
- Early voting begins September 22<sup>nd</sup>. Mail in ballot deadline is October 27<sup>th</sup>.

**General Registrar's Report:**

- Donna distributed Precinct Location and Officer of Election List to board members for a review of party affiliation and balance, as well as roles and assignments.
- Ads for recruiting new Officers of Elections brought 2 new applicants. Three came through word of mouth, and two from party chairs.
- VRAV reported that Print Elect is no longer building new DS 200 voting machines and existing inventory will probably be gone and not supported within 5 years. We purchased 8 DS-200s in 2018. They are now selling DS-300 which is faster and more compact. Donna received a quote of \$71,000 to replace all 10 DS-200 plus \$3000 for licenses, with a trade in of \$6250. Donna will ask Mr. Bender to also discuss budgeting for this at our next meeting. Donna will check with the vendor regarding the compatibility of the DS-300 with the DS-200 machines.

- The Burnsville voting location change notices are to be mailed this week. An ad will appear in Thursday's Recorder.
- Sixty-six absentee ballots have been mailed, including 3 overseas.

**Public Comment:** No public attendance at this meeting.

The meeting was adjourned at 4:39pm. The next regular Board meeting will be on Wednesday, October 11, 2023 at 3PM at the Bath County Historical Society board room.

**Closed Meeting:**

On September 27, 2023, at 10:50 am, a motion was made by Liz, seconded by Karen, pursuant to Section 2.2-3711 subsection A34 of the Code of Virginia, 1950, as amended, to discuss and consider matters of election security made confidential under Virginia Code section 24.2 – 410.2(E) and 2.2-3711.1 for the Board to convene a closed meeting. Ayes 3 Nays 0

**Certificate of Closed Meeting:**

WHEREAS, the Bath County Electoral Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3722 of the Code of Virginia requires a certification by the Bath County Electoral Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Bath County Electoral Board certifies that, to the best of each member's knowledge:

1. Only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and
2. Only such business matters as were identified in motion convening the closed meeting were heard, discussed, and considered by the Bath County Electoral Board.

A motion to come out of the closed meeting regarding Officer of Election training was made by Liz and seconded by Karen at 12:30 am. Ayes 3 Nays 0