

County Of Bath, Virginia
65 Courthouse Hill Road
Warm Springs, Va. 24484

Bath County General District Courtroom

Wednesday, January 10, 2024
Electoral Board Regular Meeting

Nancy Peery, Chair; Karen Allen, Vice Chair; Liz Knapp, Secretary
Donna Weaver, General Registrar

Call to Order and Pledge of Allegiance: 3:10 pm

- Present at meeting: Nancy Peery, Karen Allen, Liz Knapp, and Donna Weaver

Approval of Minutes:

- The minutes of the December 13, 2023 Regular Board meeting were approved without changes.

Unfinished Business:

- The Certificate of No Objection to move the Warm Springs voting location to Mountain Crest Retirement Community Center was approved by the state. Donna has notified State Elections who will provide us with new voter cards.
- Changes to the draft lease agreement with voting locations were reviewed, discussed, and approved. Liz will call Julian to let him know and to review the next steps.
- Delegation of duties – the Board will try to meet with John Nunnally at the VEBA Annual Meeting in March to discuss this.

Chairman's Report:

- L&A scheduled for Thursday, January 11, 2024 at 9:30 am. Frances Brinkley will perform the test with Jay Glen assisting. Donna, Nancy, and Liz will attend.
- The structure of the 2024 Electoral Board will remain the same – Chair Nancy Peery; Vice-Chair Karen Allen; Secretary Liz Knapp.
- Primary Election – March 5th, 2024 with early voting to begin on January 19, 2024
- Mike Bender, Bath County Administrator, has been invited to attend the February 7, 2024 Electoral Board regular meeting to discuss various precinct concerns.

General Registrar's Report:

- Discussion regarding reappointment of Officers of Elections - 37 are qualified and Donna will be sending a reappointment letter to them this week. Karen and Liz will call party chairs to see if any party members have an interest in serving.
- Voting Equipment Custodian job description given to Board members and will be reviewed and discussed at the next board meeting.
- Ballots for the March primary election have been ordered.
- Chief and Officers of Elections training dates set and because this will be a dual primary, training will take place with smaller groups. February 20th for Mountain Grove and Warm Springs – 5:00pm for Chiefs and 6:30pm for Officers of Elections; February 21st for Healing Springs and Hot

Springs – 5:00pm for Chiefs and 6:30pm for Officers of Elections; February 22nd for Burnsville, Fairview, and Millboro - 5:00pm for Chiefs and 6:30pm for Officers of Elections. Donna will train CAP on February 27th (also the date of the first required preprocessing).

- Primary election schedule – Election Day March 5th, Canvass March 6th and 8th.
- Donna will register all Board members for the VEBA Annual Meeting, March 17-19, 2024 at the Homestead.
- Donna gave all Board members a copy of the Election Administration Bulletin that outlines 2024 Election Dates, presidential primary election cost reimbursement, and Risk Limiting Audit dates and information – (RLA will be conducted on November 19, 2024.)

Public Comment: No public attendance at this meeting.

The meeting was adjourned at 5:46pm. The next meeting will be on Wednesday, February 7, 2024 at 3pm.