

# BATH COUNTY PLANNING COMMISSION AGENDA

# BATH COUNTY COURTHOUSE Room 115-6:00 P.M. Monday, January 22, 2024

- 1. Call to Order
- 2. Acknowledge Public in Attendance
- 3. Election of Officers
- 4. Public Comment Matters Unrelated to the Agenda
- 5. Additions and Corrections to Agenda
- 6. Public Hearing(s):

None.

- 7. Chairman's Report
- 8. Staff Report
- 9. Old Business:

Comprehensive Plan – edits on karst topography haven't been received yet for the update; anticipate setting a date for the public hearing on the revised Comprehensive Plan at the February meeting

10. New Business:

Capital Improvement Plan – set date for public hearing

- 11. Approve Minutes of November 27, 2023 meeting
- 12. Adjourn

# Planning and Zoning 12/7/2023 – 1/5/2024

# Tax Maps

 Progress is continually being made on updating tax maps and website updated accordingly

# **Zoning/Planning Issues**

- Working with DCR on revised karst map for Comprehensive Plan waiting on the shapefiles and then the Comp Plan draft can be finalized
- Attended Court for compliance on zoning violation follow up court date of January 17<sup>th</sup>
- Revisited property after court for Judge to report on compliance as reported by Defendant
- Site visit with Health Department Official camper situate on property and being lived in correspondence sent to have camper vacated and moved
- Met with individual regarding questions for subdivision of property
- Planning Commission will give the draft updated Comprehensive Plan a final review in February and set a date for a public hearing
- Received Capital Improvement Plan requests

# **Permits and Fees**

YTD permits issued 2023	186
Permits issued this month	
Monthly:	
Construction	6
Fees collected	

# Bath County Capital Improvement Plan 2024 - 2029

Department/Project	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Service Authority	22	11 - 11			
39 East Well Project	203,525	203,525			
Chimney Run Water Line Extension			284,800	284,800	
Wastewater Land Acquisition				230,000	
West Warm Springs Water Tank Upgrade					364,000
Warm Springs to Bacova Sewer Improvements					6,022,240
				1177	
Sub-Total:	203,525	203,525	284,800	514,800	6,386,240
Burnsville Fire Department					
Replace Mini-pumper			İ	350,000	
Sub-Total:	o	o	o	350,000	0
Hot Springs Rescue Squad					1
Replace Rescue 6	425,000				
Replace Rescue 12			425,000		
Sub-total:	425,000	0	425,000	0	o
Millboro Fire Department	1	1			î
Replace Brush/Mini 26		300,000			
Sub-total:	o,	300,000	o	o	o
Williamsville Fire Department		1	1	1	
Replace Brush 35			175,000		
Replace Engine 36					250,000
Sub-Total:	0	o	175,000	0	250,000

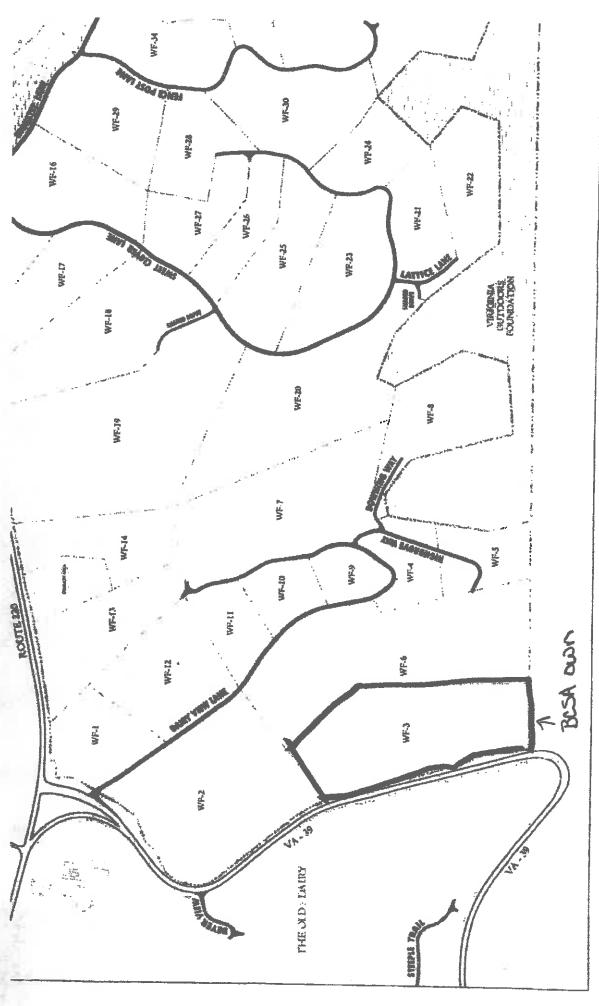
Department/Project	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Bath County Public Schools				1	
School Entrances ~ MES, VES, BCHS (Security - Vestibules)	150,000				
Football Field Lighting Replacement (also consider baseball & softball field lighting)		292,525			
Ditch Improvement along Rt 220 in front of BCHS		110,000			
BCHS Field House (locker rooms, weight room, restrooms, concessions)				460000	
Sub-Total:	150,000	402,525	0	460,000	0
	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
TOTAL OF REQUESTS:	778,525	906,050	884,800	1,324,800	6,636,240
FUNDING COMMITTED:					
Tanker 9 - Hot Springs Fire Department	550,000				
TOTAL REQUESTS/COMMITTED FUNDING:	1,328,525	906,050		1 	
	1,020,020	300,030	884,800	1,324,800	6,636,240

Department/Activity									
Bath County Service Authority  1. Project title:	2 Priorit	v.# 1	of E						
39 East Well Project	Z. FIIOIII	y # '_	of5_						
NOTE: Requests shall not be an aggregate total	l of projects	:/eauinme	nt that are	e arouned	together				
to meet minimum dollar threshold (\$50,000 per r	eauest). Fo	r example	e: A garag	e door ren	lacement				
should not be combined with a bathroom renova	tion reques	t. All proje	ects to be	evaluated					
individually.									
3. Project Description/Location (Please note ser	vice area a	nd magist	erial distri	ct):					
We are looking to locate a well site on our pro	perty on t	he North	side of R	t. 39, just	east of				
the pools in the Warm Springs District.									
A. David J. 1975 C									
<ol> <li>Project Justification and/or Objectives:</li> <li>In dry years, the Service Authority needs more water sources to make up for less</li> </ol>									
production in the current sources we have. T	e water so	urces to	make up	ior iess a to make	the				
water system more resilient in the event of le	aks and dr	oughts w	ty is tryiti thich can	y to make draeticall	v offect				
water availability.	ano ana a	ougiits ii	mon can	MINGELLERI	y ellect				
5. Status of Project, Plans, Specifications, etc.									
This project is in the planning stage.									
G. Dogwiesel Doggette on August 1									
6. Required Permits or Approval:  VDH Approval									
VDH Approvai									
7. Anticipated Start Date of Project: June 2025									
ware zozo	·								
8. Anticipated Time of Construction or Anticipate	ed Completi	on Date o	of Project:						
	•		•						
October 2025									
9. Department Priority (see instructions for				riority: 202					
Completing Capital Request Form):				o keep re					
Urgent Necessary			y times, v nd for wa	ve have to	o de able				
Desirable			et if neces						
	(use addi	donal site	et ii neces	osaiy)					
10. Total Estimated Capital Costs*:	11. Total	Estimate	d <b>Annual</b>	Operating	Costs				
	per year*:			-					
Planning/Engineering/Legal		I = 1 7 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	I						
\$60,000	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29				
Land/Dight of way ©									
Land/Right-of-way \$	\$	\$9000	\$9000	\$9000	\$9000				
Construction		<u> </u>	<u></u>	L					
\$ 315,500									
				_					
Equipment/Furniture \$	*Explain all	savings, re	venues, and	1					
_									
Other									
\$ <u>31,550</u>									
(Explain other \$: 10%									
Contingency									

•			(Use a	additional sheet if	necessary)	
•					<del></del>	
Total Capita \$407,056	l Project Cost					
*Use dollar a						
12. Cost Sur	mmary:					
	FY 24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
County	\$203,525	\$203,525				
State						
Federal						
<u>Othe</u> r					_	
TOTAL						
FY2024-202	9					
Docommone	lad mathad(a)	of financian				
Recommend	ded method(s)	or financing:				
Curren	t Revenue		×	_ Capital Res	erve Fund	
Reve				_ Grant (type		
	ral Obligation			Loan (type)	,	
	ial Assessment	ł		_ Louir (type)		
		-				
Other:						
		<u> </u>				
13 Does rec	uest have a life	e expectancy	of 10 years or	greater? v v	/PS NO	
10. 2003 100	quost nave a m	Copediancy	or to years or	greater: _x_	yes110	
If yes, how n	nany years cou	ıld be expecte	d? <u>50+</u>	yea	ars	
		, will this equip	pment be more	cost effective	? Explain hov	<i>l</i> :
This is a ne	w project.					
15. Does thi	s request go	along with the	e goals and o	biectives of t	he Bath Cour	ntv
	sive Plan? Ye		o godio dila o	<i><b>D</b>J0011103 01 1</i>	ne bath ooth	···y
16. If so, ple	ease indicate v	what section	of the Compre	ehensive Plai	n and the app	ropriate goals
and recomn	nendations. (I	f you fail to a	nswer questic	ons 15 & 16. v	our applicati	on will not be
considered)	Chapter 8 Pu	blic Utilities	Page 8-4 state	es we must c	ontinue to se	ek quality
	es in the cou					
		-				
17. Please a	ttach a map sh	nowing the loca	ation of the pro	ject, if applica	ble.	

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B. 1 4	41 A	JAMO DEGL				 

Note: #15 and #16 REQUIRED





WARM SPRINGS, VA . WARM SPRINGS FARM ROAD MAP

Department/Activity						
Bath County Service Authority						
1. Project title:		2. Priorit	y# 2	of	5	
Chimney Run Water Line Extension						
NOTE: Requests shall not be an aggregate total	l of projec	ts/equipn	nent that a	re groupe	d togethe	r to meet
minimum dollar threshold (\$50,000 per request). For exa					-	
a bathroom renovation request. All projects to be evalua			•			
3. Project Description/Location(Please note ser			isterial dis	trict):		
Warm Springs district		•		,		
Connect our Chimney Run water system to Warm Springs	water syste	em adjacent	t to St. Route	e 220.		
		V				
4. Project Justification and/or Objectives:			-			
Construct 1.3 mile of 8" water line to connect our Chimne	ey Run wate	er system wi	ith our Warr	n Springs w	ater system.	This
connection would loop our water systems from Hot S						
5. Status of Project, Plans, Specifications, etc.						1 0
Planning						
6. Required Permits or Approval:						
VDH E&S VDOT						
7. Anticipated Start Date of Project:Octob	ber 2026 _					
	_					
8. Anticipated Time of Construction or Anticipat	ed Compl	etion Dat	e of Projec	ct:		
12 months						
Department Priority (see instructions for		-	partment p	-		
Completing Captial Request Form):	_		line would		-	booster
Urgent		-	ical cost, re	-	intenance.	
Necessary		_	vater to cust			
x Desirable		-	s out, offer	-		of water
	to custom	ers and pr	ovide addii	ional fire p	rotection.	
10. Total Estimated Captial Costs*	_	11. Tota	I Estimate	d <b>Annual</b>	Opertaino	a Costs
Planning/Engineering/Legal\$52,000.00			* Should			
Land/Right-of-Way\$0_				Ü	2	0
Construction\$469,000.00		FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Equipment/Furniture\$48,600.00						
		\$	\$	\$	\$	\$
Other \$			<u> </u>			
(Explain other \$:						
		**Explain all savings, revenues, and				
		trade-ins	Electrica	l costs per	year \$1200	0.00
						1
Total Capital Project Cost\$569,600.00						
*Use dollar amounts*		l.				

						1				
12. Cos	t Summay	/ <del>:</del>								
		TEV 04.05	EV 05 00	EV 00 07	I=\(\(\) 07.00	EV 00 00	E	1		
	County	FY 24-25	FY 25-26	284,800				-		
	State			284,800	284,800		\$569,600	-		
	Federal							-		
	Other			l						
	TOTAL									
								.1		
FY 2024	- 2029									
Recomm	nended <b>m</b> e	ethod(s) o	f financing	g:						
		_								
Current Revenue X Capital Reserve Fund										
Revenue Bond X Grant (type)										
General Obligation Loan (type) Special Assessment										
	_Special <i>F</i>	455655III6	fit							
Other:										
Ou101										
							-			
13. Does	s request l	have a life	expecten	cy of 10 ye	ears or gr	eater?	Х	yes r	10	
			d be expe			50 years				
	is is a repl	lacement,	will this ed	quipment l	be more c	ost effecti	ve? Explai	in how:		
New										
45.5	49.1		B 848	41 1		4.0				
	s this req		long with	the goals	s and obje	ectives of	f the Bath	<b>County Comprehe</b>	nsive	
Plan?		yes								
16 If so	nloaco i	ndicato w	hat soctiv	on of the	Compreh	oncivo DI	on and th	e appropriate goals	o and	
					_			tion will not be cor		
8 - 15 god		Objective		awei que	3110113 13	a 10, yo	иі аррііса	don will not be cor	isidered).	
0 - 15 go	21 17 2	Objective	C							
17. Plea	se attach	a map sho	owing the I	location of	the proje	ct, if appli	cable.		-	
				Dlanning	Commiss	ion Hee O	nnly.			
				Planning	COMMINSS	ion ose o	rity			

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Note: #15 and #16 required

1\L	<u>-QULUI</u>	I OINIVI				
Department/Activity						
Bath County Service Authority						
1. Project title:		2. Priorit	y #3_	of	5	
Wastewater land aquasition		<u> </u>				
NOTE: Requests shall not be an aggregate total of projection	ects/equipme	nt that are	grouped tog	ether to mee	et minimum	
dollar threshold (\$50,000 per request). For example: A s	garage door	replacemer	nt should not	be combine	ed with a	
bathroom renovation request. All projects to be evaluate	ed individual	ly.				
3. Project Description/Location(Please note se	rvice area	and magi	isterial dist	rict):		
Warm Springs district adjacent to St. Route 605. To local	ate land for	a 1.5 - 2.0 i	million gallo	n per day		
wastewater treatment plant.						
4. Project Justification and/or Objectives:						
Existing 450,000 wastewater treatment plant is presently	38 years old	d and avera	iges 325,000	gallons of	wastewater	per
day. By securing land we can begin a long range pro	oject for wa	stewater n	eeds.			
5. Status of Project, Plans, Specifications, etc.						
Planning						
6. Required Permits or Approval:						
None for acquiring property.						
7. Anticipated Start Date of Project:work	king on					
8. Anticipated Time of Construction or Anticipa	ted Compl	etion Date	e of Projec	t:		
18 months to 24 months						
Department Priority (see instructions for	Please e	valain dar	partment p	riority:	O HODOMD:	2.5
Completing Captial Request Form):				•	Our HSRSTP i	-
Urgent			chanical repairs			
x Necessary			new STP will mai			
Desirable		_	ment property. A			quate
Desirable			nnections and wo	uld allow existi	ng sewer	
10. Total Estimated Captial Costs*	customers from		eatment (WSSC).  I Estimate	d Annual	Oportaine	r Coete
Planning/Engineering/Legal\$30,000.00				u Allitual	Opertaing	CUSIS
Land/Right-of-Way\$200,000.00		per year'	0			
				ī		<del></del>
Construction		FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Equipment/Furniture\$0						
Equipment diritture		\$	\$	\$	230,000	\$
Other						
(Explain other \$:			<u> </u>			
	!	**Explain	all saving	s. revenu	es, and	
		**Explain all savings, revenues, and trade-ins Locating land and purchasing				
				anson No	- S. WONE	
Total Capital Project Cost\$230,000	_					

ч								
*Use dol	*Use dollar amounts*							
12. Cos	t Summay	/:				l		
								1
		FY 24-25	FY 25-26	FY 26-27		FY 28-29		
	County			-	\$230,000		\$230,000	
	State							
	Federal							
	Other TOTAL	_					g 2 2 0 0 0 0	
	TOTAL						\$230,000	ı
FY 2019-2024  Recommended method(s) of financing:								
	Current F	Revenue			×	Capital R	eserve Fu	nd
	Revenue					Grant (typ		
		Obligation	<u> </u>			Loan (typ		
		Assessme				( ) 1	,	
Other:								
	<u> </u>							
13. Does	request l	nave a life	expecten	cy of 10 ye	ears or gre	eater?	Х	yesno
If ves. ho	ow many v	ears coul	d be expe	cted?		50 Years		
		7-7			oe more c		ve? Explai	n how:
N/A		,					,	
15. Does	this rea	uest go a	long with	the goals	and obje	ectives of	the Bath	County Comprehensive
Plan?	•	yes	<b>3</b>	3	,			
16. If so.	please i	ndicate w	hat section	on of the	Compreh	ensive Pl	an and the	e appropriate goals and
	-				-			tion will not be considered).
	al#, goal†		Objectives	_				
17. Pleas	se attach	a map sho	wing the	location of	the proje	ct, if applic	cable.	
	Planning Commission Use Only							

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Note: #15 and #16 required

	<u>OLOTI</u>	OLVIAL				
Department/Activity  Bath County Service Authority						
1. Project title:		2 Priorit	y #	of	5	
West Warm Springs Water Tank Upgrade		2. F110111	.y #4	·0i	o	
NOTE: Requests shall not be an aggregate total of projects/	 /equipmen	t that are g	rouped toge	ether to mee	et minimum	
dollar threshold (\$50,000 per request). For example: A gard		_				
bathroom renovation request. All projects to be evaluated in						
3. Project Description/Location(Please note service	ce area	and magis	sterial dist	trict):		
Warm Springs district. This project would replace a 30,000	) gallon ste	orage tank	and upgrad	e it to a 300	0,000 gallor	ı tank.
Project Justification and/or Objectives:		·				
West Warm Springs water tank is the smallest in BC Region	al water s	ystem and i	its location	is in the mi	ddle of our	
system whether pumping water or gravity flowing water	r					
5. Status of Project, Plans, Specifications, etc.						
Preliminary						
6. Required Permits or Approval:						
VDH E&S						
7. Anticipated Start Date of Project:April 20	)29					
8. Anticipated Time of Construction or Anticipated	Comple	etion Date	of Projec	t:		
6 months						
	Please ex	xplain der	partment p	oriority:		
		protection for West Warm Springs, Bacova, Muddy Run, Chimney				
		21 by having more available water: more storage for				
	mergency w	vater due to	breaks, repa	irs, ect.		
xDesirable						İ
10. Total Estimated Captial Costs*		11. Tota	l Estimate	ed <b>Annua</b>	I Opertain	g Costs
Planning/Engineering/Legal\$19,000.00		per year*	' Should i	not change a	nnual operat	ing costs
Land/Right-of-Way\$0	- 1					
Construction\$345,000.00		FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Equipment/Furniture\$0		\$	\$	\$	\$	\$
Other		Ψ	Ψ	Ψ	ΙΨ	ΙΨ
(Explain other \$:			<u> </u>	<u> </u>		
		**Explain	all saving	gs, revent	ies, and	
		trade-ins	<u> </u>			
Total Capital Project Cost\$364,000						

i , e	3										
*Use dol	lar amour	nts*									
12. Cost	Summay	<i>'</i> :									
		FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	TOTAL	1			
	County				1	\$364,000	\$364,000				
	State							1			
	Federal							1			
	Other										
	TOTAL						\$364,000				
Recommended method(s) of financing: Current Revenue											
13. Does	request h	nave a life	expecter	cy of 10 ye	ears or gre	ater?	Х	yes	<u> </u>	no	
		ears coul				50 Years					
14. If thi	s is a repl	acement,	will this e	quipment t	oe more co	st effectiv	ve? Explai	in how:			
15. Does Plan?	_	uest go a yes	long with	the goals	and obje	ctives of	the Bath	County	Comprel	nensive	
16. If so,	please i	ndicate w	hat secti	on of the (	Comprehe	ensive Pla	an and th	e appro	priate go	als and	
recomm	endation	s. (If you	fail to an	swer que	stions 15	& 16, you	ır applica	tion wil	l not be c	onsidered).	
8 - 15 god	ıl # 4	Objective	C								
17. Pleas	se attach	a map sho	owing the	location of	the projec	t, if applic	able.				
			Planning Commission Use Only								

Note: #15 and #16 required

TIL QUEUT	I OI VIV	<u> </u>						
Department/Activity  Bath County Service Authority								
1. Project title:	2. Priorit	y # <u>5</u>	of <u>5</u>					
Warm Springs to Bacova Sewer Improvements  NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together to meet minimum dollar threshold (\$50,000 per request). For example: A garage door replacement should not be combined with a bathroom renovation request. All projects to be evaluated individually.								
3. Project Description/Location (Please note service area and magisterial district): This project would connect the Warm Springs Sewer system to the Hot Springs Regional Treatment Plant. The project would serve from the Pools to Routier Hill Including the High School. It would also serve Klondike, Warm Springs, and Mountain Valley Road to Bacova.								
4. Project Justification and/or Objectives: This project would allow the Service Authority and pipe all sewage to Hot Springs Regional I towards getting all the sewage to one collectionew treatment plant in the Cedar Creek area.	reatment	Plant. Th	is would	be a first	step			
5. Status of Project, Plans, Specifications, etc.  This project has been in the planning stages since 2007. The Service Authority took over the Warm Springs Treatment Plant and operations of the Warm Springs Sanitation Commission in 2022. Now that the Service Authority has all the infrastructure, it is now feasible to take the Warm Springs Area sewage to Hot Springs								
Required Permits or Approval:     DEQ Approval								
7. Anticipated Start Date of Project: <u>June 2029</u>	)							
8. Anticipated Time of Construction or Anticipate	d Completi	on Date o	f Project:					
June 2030					_			
9. Department Priority (see instructions for Completing Capital Request Form):  Urgent x Necessary Desirable	(use addit Eventual to be upg cost effecthe plant	ional sheely the Wa graded or ctive than	et if neces rm Spring replaced upgradi	gs Plant v . This will ng or reb	vill need be more uilding			
10. Total Estimated Capital Costs*:	11. Total per year*:		d Annual	Operating	Costs			
Planning/Engineering/Legal \$1,720,640	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29			
Land/Right-of-way \$	\$	\$	\$	\$	\$			
Construction \$4,301,600	<u> </u>							
Equipment/Furniture \$	*Explain all trade-ins: T				plant and			
Other \$ trade-ins: This project would delete a treatment plant and also delete 3 pump stations, adding 1 pump station.  (Explain other \$:								

. **							
Total Canita	I Duningt Cost (	26 000 040		(Use ad	lditional sheet if n	ecessary)	
*Use dollar	ɪl Project Cost amounts*	06,022,240		-	_		
12. Cost Su	mmary:						
	FY 24-25	FY25-26	FY26	-27	FY27-28	FY28-29	TOTAL
County						\$6,022,240	\$6,022,240
State							
Federal							
Other							
TOTAL		<u>. L</u>					\$6,022,240
Spec	eral Obligation ial Assessment			X	_ Loan (type)		
	quest have a lif		-	ars or g	reater? <u>x</u>		
This projec would also of 2 pump s		e a treatmen stations and	t plant a	nd all ( dd 1 pu	costs associ	ated with that vhich would s	plant. It ave the costs
	is request go a nsive Plan? Ye		e goals	and ob	jectives of tl	ne Bath Count	у
and recommon considered Section 8 P	ease indicate v nendations. (li ) ublic Utilities nt, it will be mu	f you fail to a Pages 8-6 an	nswer q d 8-7. <i>A</i>	uestio	ns 15 & 16, y n Springs Pl	our applicatio ant ages towa	n will not be
17. Please a	attach a map sh	owing the loc	ation of	the proj	ect, if applica	ble.	

nd .	Planning Commission Use Only	
N.4 #4F #46		

Note: #15 and #16 REQUIRED

Department/Activity Hot Springs Rescue Squad										
1. Project title: 2. Priority #1 of1 Replacement of Rescue 6										
NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together to meet minimum dollar threshold (\$50,000 per request). For example: A garage door replacement should not be combined with a bathroom renovation request. All projects to be evaluated individually.										
Project Description/Location (Please note service area and magisterial district):     Primarily eastern side of the County with second due being the remainder of the County										
Project Justification and/or Objectives:     Rescue 6 is a 2002 Ford, as a means of response for emergency medical calls, a more reliable squad with less age and miles is needed										
5. Status of Project, Plans, Specifications, etc. Planning										
6. Required Permits or Approval: Only Office of EMS/State										
7. Anticipated Start Date of Project:2024/202	5 fiscal yea	r	_		-					
Anticipated Time of Construction or Anticipate     Depends on construction time frame with ma				Hot Spring	js					
9. Department Priority (see instructions for Completing Capital Request Form): XX UrgentNecessary Desirable	200	plain dep 2 Ford hable vehicle	as age and	d miles, a	more response					
	(use addi	tional she	et if neces	sary)						
10. Total Estimated Capital Costs*:		Estimated		Operating	Costs					
Planning/Engineering/Legal \$ Land/Right-of-way \$	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29					
Construction \$425,000	\$425,000	\$	\$	\$	\$					
Equipment/Furniture \$										
Other \$(Explain other \$:	*Explain all trade-ins:			I						
Total Capital Project Cost _\$425,000 *Use dollar amounts*										

	FY 24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
County	425,000	F 1 Z 3 - Z 0	F 1 20-21	F 1 Z I - Z O	F120-29	425,000
State	420,000			-		420,000
Federal						
Other						-
TOTAL	425,000					425,000
X Curr Reve Gene Spec Other:  3. Does re fyes, how 4. If this is Yes. Les compreher 6. If so, pl	•	e expectancy  Ild be expecte  will this equipart  along with the  what section	of 10 years or ed?15 pment be more e goals and o	greater?_X year cost effective bjectives of telepons 15 & 16, year	yes no s PEXPLAIN HOW	nty ropriate goa
	attach a map sh				ble.	

Note: #15 and #16 REQUIRED

Department/Activity Hot Springs Rescue Squad					<u> </u>	<u> </u>				
1. Project title:	2. Priority	v #	2	of 2						
Replacement of Rescue 12	2. 1 110/11	y <i>''</i>		_ 012						
NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together										
to meet minimum dollar threshold (\$50,000 per re						lacement				
should not be combined with a bathroom renovat	ion reques	t. All p	proje	cts to be	evaluated					
individually.										
3. Project Description/Location (Please note										
service area and magisterial district):										
Primarily eastern side of the County with second due being the remainder of the County										
second due being the remainder of the County										
4. Project Justification and/or Objectives:										
Rescue 12 is a 2010 Ford, as a means of										
response for emergency medical calls, a more										
reliable squad with less age and miles is										
needed										
5. Status of Project, Plans, Specifications, etc.										
Planning										
6 Deguined Descrite on Approval										
6. Required Permits or Approval: Only Office of EMS/State										
Only Office of Elvio/State										
7. Anticipated Start Date of Project:2026/2027	7 fiscal yea	r		_						
8. Anticipated Time of Construction or Anticipate	d Completi	on Da	ate of	f Project:						
Depends on construction time frame with ma					Hot Spring	ıs				
						, -				
9. Department Priority (see instructions for	Please ex	plain	depa	artment p	riority:					
Completing Capital Request Form):	****			_	d miles, a					
Urgent	dependat	ole vel	hicle	is neede	d for EMS	response				
XX Necessary										
Desirable				1 10	```					
40 Total Fatimental Conital Contat.	(use addit					04-				
10. Total Estimated Capital Costs*:			nated	Annuai	Operating	Costs				
Planning/Engineering/Legal \$	per year*:	•								
Trialling/Engineering/Legal ψ	FY24-25	FY25	-26	FY26-27	FY27-28	FY28-29				
Land/Right-of-way \$										
= ana/ragin or may +		<b> </b>		£405.00	•	¢				
Construction \$425,000	\$	\$		\$425,00 0	\$	\$				
				-						
Equipment/Furniture \$										
Other \$	*Explain all									
(Explain other \$:	trade-ins:				<u> </u>					
(										
Total Capital Project Cost _\$425,000	(Use addition	nal shee	et if ne	cessary)						
*Use dollar amounts*										

12. Cost Sun	ımary:					
	FY 24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
County			425,000	1 1 1 2 2		425,000
State			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			120,000
Federal						
Other						
TOTAL			425,000			425,000
Y2024-2029						
_X_ Currer Reven Gener	ed method(s) on the Revenue ue Bond al Obligation al Assessment	· ·		Capital Res Grant (type) _ Loan (type)		
Other:						
12 Daga	10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		of 10 years or			
4. If this is a		will this equip	oment be more			<i>y</i> :
5. Does this comprehens	request go a ive Plan? YE	long with the	goals and o	bjectives of th	ne Bath Coun	ty
6. If so, pleand recommosonsidered)	se indicate v endations. (If	hat section of you fail to a	of the Comprensiver question	ehensive Plan ons 15 & 16, y	and the app our application	ropriate goals on will not be
•	Page 10-6	Goals: 1, 2 a	nd 5; Objecti	ves: a,		
7. Please att	ach a map sh	owing the loca	tion of the pro	ject, if applical	ble.	_
		Plannin	g Commission	Use Only		

Note: #15 and #16 REQUIRED

Department/Activity Millboro Volunteer Fire Asso	oiotion D	O Pay 044	N #2016	1/4 0/4						
					Ю					
Project title: Mini Pumper/Brush Truck	2. Priorit	y#	of							
NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together to meet minimum dollar threshold (\$50,000 per request). For example: A garage door replacement should not be combined with a bathroom renovation request. All projects to be evaluated individually.										
3. Project Description/Location (Please note ser	vice area a	nd magiste	rial distri	ict):						
Millboro District										
4. Project Justification and/or Objectives:										
To allow us to lengthen the time limit needed for	replaceme	nt.								
5. Status of Project, Plans, Specifications, etc.										
Fiscal year 25-26										
Required Permits or Approval:     None	6. Required Permits or Approval:									
7. Anticipated Start Date of Project:July 20	25									
8. Anticipated Time of Construction or Anticipate	ed Complet	ion Date of	Project:							
9. Department Priority (see instructions for Completing Capital Request Form):  Urgent X Necessary Desirable	1995 min	kplain depa i pumper th Grove Fire	at was g	iven to us	Replace a e by					
	(use addi	tional sheet	if neces	ssary)						
10. Total Estimated Capital Costs*:		Estimated	Annual	Operating	Costs					
Planning/Engineering/Legal \$	per year*									
Land/Right-of-way \$	FY24-25	FY25-26	FY26- 27	FY27-28	FY28-29					
Construction \$	\$	\$300,000	\$	\$	\$					
Equipment/Furniture \$300,000.00										
Other \$(Explain other \$:										
Total Capital Project Cost _300,000 *Use dollar amounts*	(Use addition	nal sheet if nece	essary)							

						<del></del>
12. Cost Sur	nmary:	-				
	TEX. 04.05					
Country	FY 24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
County State		300,000				
			<del></del>			
Federal						
Other TOTAL	<del> </del>					
IUIAL	_					
FY2024-202	9					
Recommend	ed method(s)	of financing:				
Curre	nt Revenue			Canital Day	5	
Rever				_ Capital Res		
	ral Obligation			Grant (type <_ Loan (type)	)	
	al Assessmen	t	~/	_ roan (rype)		
Otner:					·	
<del></del> -						
13 Does red	uest have a lif	e expectancy	of 10 years ar	are et a vO		
10. 2000 109	door have a m	e expediancy	or to years or	greater?_X	yes no	
If yes, how m	any years cou	ıld be expecte	d?	years		
14. If this is	a replacement	, will this equip	ment he more	cost offortive	2 Evoloin hou	
Yes, the exis	ting is a 1995	Mini Pumper a	and is at its en	d of life	r ⊑xpiain now	<b>'.</b>
				a or mo.		
15. Does this Comprehens	s request go a sive Plan? ye	along with the	goals and o	bjectives of the	ne Bath Coun	ty
46 16 00 1110		* 4 4				
and recomm considered)	ase indicate vendations. (if	what section of you fail to ar	of the Compre nswer questic	hensive Plan ns 15 & 16, y	and the appour application	ropriate goals on will not be
- Jiioidoled)						
47 Dlanes (	tools a second		41 0 2 2			
17. Please at	tacn a map sn	owing the loca	ition of the pro	ject, if applical	ole.	
		Planning	g Commission	Use Only		

Note: #15 and #16 REQUIRED



# Bath County Public Schools P.O. Box 67

Warm Springs, VA 24484
Phone: 540-839-2722 \* Fax: 540-839-3040 \* Website: www.bath.k12.va.us

January 3, 2024

Sherry Ryder County Planner P.O. Box 309 Warm Springs, VA 24484

Dear Mrs. Ryder:

Enclosed please find the FY2024-2029 CIP for Bath County Public Schools. Please contact me if you have any questions.

Sincerely,

Rick Bolling, Ed.D.

**Division Superintendent** 

RB:prc

Enclosure: CIP Request for FY2024-2029

c: Mr. Mike Bender, County Administrator

# PROPOSED CAPITAL IMPROVEMENT PLAN REQUESTS FY2024-2025 through FY2028-2029

School Board Approved: January 2, 2024

PRIORITY	PROJECT	FY2024-25	FY2025-26	FY2026-27	FY2027-28	FY2028-29
=	School Entrances - MES, VES, BCHS (Security - Vestibules)	\$150,000				
7	Football Lighting Replacement (also consider baseball & softball field lighting)		\$292,525			
	Ditch Improvement along Rt.220 in front of BCHS		\$110,000			
	BCHS Field House (locker rooms, weight room, restrooms, concessions)				\$460,000	

Department / Activity: Bath County Public Schools								
1. Project Title: School Entrances, Security-Vestibules 2. Priority #: 1 of 4								
NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together to meet minimum dollar threshold (\$50,000 per request). For example: A garage door replacement should not be combined with a bathroom renovation request. All projects to be evaluated individually.  3. Project Description / Location (Please note Service Area and Magisterial District):  **Bath County High School Millborg Flementary, and Valley Flementary.**								
Bath County High School, Millboro Elementary, and Valley Elementary     Project Justification and/or Objectives:								
This project aims to increase school security to benefit both our students and staff. School entry vestibules are common throughout the Commonwealth and nation. These spaces serve as an extra layer of protection once outside people are buzzed into the school building. The security vestibule limits direct access to academic wings, cafeterias, and common spaces where students are present. Once a person is buzzed into a building, he or she only has access to the vestibule. Any further access would be only granted directly by building staff.								
5. Status of Project, Plans, Specifications, etc.:								
The division has developed plans that would allow these security vestibules to be created in each of our three schools. This project would require key-fob access locks on existing doors to academic wings. Additional doors with key-fob access would also be needed to enclose the vestibule. Further windows from the vestibule would be added to school resource officer offices. Software would be needed to control the doors. Staff would have key fobs to gain access throughout the building.								
6. Required Permits or Approval:								
No permits would be required, but the division would have to work closely with the fire marshal to approve building entry changes.								
7. Anticipated Start Date of Project: July 1, 2024								
8. Anticipated Time of Construction or Anticipated Completion Date of Project:								
November 1, 2024								
9. Department Priority (see instructions for completing Capital Request Form):  X Urgent  Necessary  Desirable  Please explain department priority: (use additional sheet if necessary)  This project is our top CIP project with regard to priority due to its focus on student safety.								
40. Total Fatings of Control C								
10. Total Estimated Capital Costs*:  11. Total Estimated Annual Operating Costs per year:*								
Planning/Engineering/Legal \$ FY24-25 FY25-26 FY26-27 FY27-28 FY28-29								
Land / Right-of-Way s \$ N/A \$ N/A \$ N/A \$ N/A \$ N/A								
Construction <i>\$125,000</i>								
Equipment / Furniture*Explain all Savings, Revenues, and Trade-Ins:								
Other \$25,000								
Explain Other \$: Access software & key fobs								
Total Capital Project Cost \$150,000  *Use Dollar Amounts* (use additional sheet if necessary)								

12.	Cost Sun	nmary:										
		FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL					
	County	\$150,000					\$150,000					
	State											
	Federal											
	Other											
	TOTAL \$150,000 \$150,00											
	FY2024-	2029			<u>.</u>							
		ended method		g:								
	Curre	nt Revenue _	X	Capital Reser	ve Fund							
	Revenue Bond Grant (type)											
	General Obligation Loan (type)											
	Special Assessment											
	Other: _											
13.	Does req	uest have a life	expectancy of	of 10 years or g	reater? X	yes no						
					25+ y							
14.												
14.		replacement,	wai trus equipi	ment be more	cost effective?	Explain now:						
	N/A											
15.	Does th	is request g	o along wit	th the goals	and objectiv	es of the B	ath County					
		nensive Plan?			-							
	YES											
16.	If so ple	ase indicate v	what section	of the Compr	ehensive Plan	and the appr	onriste dosle					
10.	and reco	mmendations	i. (if you fail t	to answer que:	stions 15 & 16,	your applicati	on will not be					
	Objectiv	es C and D – P	romote a safe	and respectful	environment th	nat is conducive	to teaching					
				rade existing fo	icilities at schoo	ols to provide f	or long-term					
	viability	and avoid crisis	points.									
17.	Please at	tach a map sh	owing the loca	ation of the pro	ect, if applicab		<del>-</del>					
					out, it applicate							
		·	Planning	Commiss	ion Use O	nlv						
						,						
							•					

Department / Activity: Bath County Public Schools							
1. Project Title: Football Lighting Replaceme	ent		2. Priority	#: 2	of <b>4</b>		
NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together to meet minimum dollar threshold (\$50,000 per request). For example: A garage door replacement should not be combined with a bathroom renovation request. All projects to be evaluated individually.							
3. Project Description / Location (Please not		_		′			
Bath County High School - Replace origin consider baseball and softball field lightin have lights making later games impossible	g as well. The						
4. Project Justification and/or Objectives:		•					
Energy savings and availability of replace and we will not be able to have a functioni							
5. Status of Project, Plans, Specifications, e	tc.:						
Plans and Specifications for the football fid be needed if the project also includes the so		-	Additional s	pecification	s would		
6. Required Permits or Approval:							
Yes, permits would be necessary for this pro	oject.						
7. Anticipated Start Date of Project: July 1,	, 2025						
8. Anticipated Time of Construction or Antic							
September 30, 2025 (3 months)							
9. Department Priority (see instructions for completing Capital Request Form):							
0. Total Estimated Capital Costs*: 11. Total Estimated Annual Operating Costs per year:							
Planning/Engineering/Legal _\$	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29		
Land / Right-of-Way _ <i>\$</i>	\$N/A \$N/A \$N/A \$N/A \$N/A						
Construction _\$							
Equipment / Furniture \$	Equipment / Furniture 5						
	*Explain all Savings, Revenues, and Trade-Ins:						
Other \$292,525 The \$292,525 is for the football field only. The cost to include both the softball and baseball fields would							
Lights and installation. This amount is					- Oute		
for the Football field only.							
Total Capital Project Cost \$292,525							
*Use Dollar Amounts* (use additional sheet if necessary)							

12.	12. Cost Summary:						
		FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
	County		\$292,525				\$292,525
	State						
	Federal					·	
	Other						
	TOTAL		\$292,525		***************************************		\$292,525
	FY2024-	2029					
	Recomm	ended method	(s) of financin	g;			
	Curre	ent Revenue _	X	Capital Reser	ve Fund <u>x</u>		
	Re	venue Bond		Gra	ant (type)		
	Genera	al Obligation		Lo	an (type)		
	•	Assessment					
	Other: _			-			
					·		
13.	Does req	uest have a life	e expectancy	of 10 years or	greater? X	yes no	)
	If yes, how many years could be expected? 25+ years						
14.	14. If this is a replacement, will this equipment be more cost effective? Explain how:						
	Yes, energy savings. Move to LED lighting. Replacement bulbs are no longer available.						
15,	15. Does this request go along with the goals and objectives of the Bath County Comprehensive Plan?						
	YES						
16.	16. If so, please indicate what section of the Comprehensive Plan and the appropriate goals and recommendations. (If you fail to answer questions 15 & 16, your application will not be considered.)						
	Chapter 9 – Education. Objective $D$ – Continue to upgrade existing facilities (at Bath County High School) to provide for long-term viability and avoid crisis points.						
17.	Please a	ttach a map sh	owing the loca	ation of the pro	ject, if applicab	le.	
			Planning	g Commiss	sion Use O	nly	
<u> </u> 							
I							

Department / Activity: Bath County Public Schools						
1. Project Title: BCHS - Ditch Improvement, Rt. 220 front of school 2. Priority #: 3	of 4					
NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together to meet minimum dollar threshold (\$50,000 per request). For example: A garage door replacement should not be combined with a bathroom renovation request. All projects to be evaluated individually.						
Project Description / Location (Please note Service Area and Magisterial District):						
Bath County High School - Regrade ditch line in front of BCHS to protect new baseball fie sloping again and to reduce drop off from Rt. 220 to protect against potential vehicular acci	-					
4. Project Justification and/or Objectives:						
Safety to reduce the depth of the ditch area in case of potential accidents from Rt. 220.  Proactive to reduce the possibility of the baseball field sloping again.						
5. Status of Project, Plans, Specifications, etc.:						
Estimate acquired; would produce RFP.						
6. Required Permits or Approval:						
Mark Cook, our Maintenance Director, would inquire about and secure any necessary permi	s.					
7. Anticipated Start Date of Project: July 1, 2025						
8. Anticipated Time of Construction or Anticipated Completion Date of Project:						
November 1, 2025						
9. Department Priority (see instructions for completing Capital Request Form):						
X Urgent Necessary						
Desirable						
Please explain department priority: (use additional sheet if necessary)						
10. Total Estimated Capital Costs*: 11. Total Estimated Annual Operating Costs per year:*						
10. Total Estimated Capital Costs*: 11. Total Estimated Annual Operating Costs	per year.					
Planning/Engineering/Legal \$ FY24-25 FY25-26 FY26-27 FY27-28	FY28-29					
Land / Right-of-Way s	\$ N/A					
Construction \$						
Equipment / Furniture _\$						
*Explain all Savings, Revenues, and Trade-Ins:						
Other \$110,000 \$ N/A Explain Other \$:						
Grade work and correcting a ditch line						
Total Capital Project Cost \$110,000						
*Use Dollar Amounts* (use additional sheet if necessary)						

12.	Cost Sur	nmary:					
ļ		FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
	County		\$110,000				\$110,000
	State						
	Federal						
	Other						
	TOTAL		\$110,000				\$110,000
	FY2024-	2029					
		ended method		-			
:	Curre	ent Revenue _	X	Capital Reser	ve Fund		
	Re	venue Bond		Gra	ant (type)		
	Special	al Obligation Assessment _		Lo	an (type)		
	Other: _						
13.	Does req	uest have a life	e expectancy	of 10 years or (	greater? X	yes no	)
	If yes, how many years could be expected? years						
14.	If this is a	a replacement,	will this equip	ment be more	cost effective?	Explain how:	
	N/A						
15.	5. Does this request go along with the goals and objectives of the Bath County						
	Comprehensive Plan?						
	YES						
16.	6. If so, please indicate what section of the Comprehensive Plan and the appropriate goals and recommendations. (If you fail to answer questions 15 & 16, your application will not be considered.)						
	Chapter 9 – Education. Objective D – Continue to upgrade existing facilities (at Bath County High						
			_	lity and avoid cr		•	
	21						
17.	Please a	ttach a map sh	lowing the loca	ation of the pro	ject, if applicab	ie.	
	<u>.</u> .		Planning	Commiss	sion Use O	nly	
			, iaiiiiiig	Commiss	ololi ose o	iiiy	

Department / Activity: Bath County Public Schools						
Project Title: BCHS Field House			2. Priority	#: 4	of 4	
NOTE: Requests shall not be an aggregate total of projects/equipment that are grouped together to meet minimum dollar threshold (\$50,000 per request). For example: A garage door replacement should not be combined with a bathroom renovation request. All projects to be evaluated individually.  3. Project Description / Location (Please note Service Area and Magisterial District):						
·		•				
Bath County High School - Construction restrooms, and concessions.	oj a jiela not	ise to inclu	ue locker ro	oms, weign	t room,	
4. Project Justification and/or Objectives:						
To provide safe, comfortable protecti intermission.	on from the	weather a	luring gam	e preparati	on and	
5. Status of Project, Plans, Specifications, e	tc.:					
Design Plans and Specifications would ne	ed to be devel	oped.				
6. Required Permits or Approval:						
The Maintenance Director would need to	work with the	county to s	ecure permit	ts.		
7. Anticipated Start Date of Project: July 1,	, 2027					
8. Anticipated Time of Construction or Anticipated Completion Date of Project:  3 years						
9. Department Priority (see instructions for completing Capital Request Form):						
Urgent X Necessary						
Desirable						
Please explain department priority: (use additional sheet if necessary)						
10. Total Estimated Capital Costs*: 11. Total Estimated Annual Operating Costs per year:*					er vear:*	
To. Fotal Estimated Suprati Costs .	iii. Fotal Est	andica Am	idai opoid	ing obsid p	oor your.	
Planning/Engineering/Legal \$	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	
Land / Right-of-Way _ <i>\$</i>	\$N/A	\$N/A	\$N/A	\$N/A	\$N/A	
Construction _ <i>\$460,000</i>						
Equipment / Furniture \$						
*Explain all Savings, Revenues, and Trade-Ins:						
Other Explain Other \$:						
ZAPIGITI OCTOT Q.			**			
Total Capital Project Cost \$460,000						
*Use Dollar Amounts* (use additional sheet if necessary)						

12.	Cost Sur	nmary:					
		FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
	County				\$460,000		\$460,000
	State						
	Federal						
	Other						
	TOTAL				\$460,000		\$460,000
	FY2024-	2029					
	Recommended method(s) of financing:  Current Revenue						
	Genera	al Obligation		Lo	an (type)		
	Special A	Assessment _					·
	Other:						
,							
13.	Does rec	uest have a life	expectancy	of 10 years or	greater? X	yes no	)
	If yes, ho	w many years	could be expe	ected?	<b>25</b> + y	ears	
4.4							
14.	14. If this is a replacement, will this equipment be more cost effective? Explain how:  N/A						
15.	15. Does this request go along with the goals and objectives of the Bath County Comprehensive Plan?						
	YES						
16.	16. If so, please indicate what section of the Comprehensive Plan and the appropriate goals and recommendations. (If you fall to answer questions 15 & 16, your application will not be considered.)						
	Chapter 9 – Education. Objective D – Continue to upgrade existing facilities at Bath County High School to provide for long-term viability and avoid crisis points.						
17.	17. Please attach a map showing the location of the project, if applicable.						
Planning Commission Use Only							

Building, Planning & Zoning P.O. BOX 216 WARM SPRINGS, VIRGINIA 24484



PHONE: 540.839.7236 FAX: 540.839.7222

# Bath County Planning Commission Bath County Courthouse – Room 115 Monday, November 27, 2023 - 6:00 P.M.

PLANNING COMMISSION MEMBERS PRESENT: Chairman John Loeffler, Vice-Chair Monroe

Farmer, Bill Gram, Mark Hall

MEMBERS ABSENT: John Cowden,

PUBLIC IN ATTENDANCE: Austin Hall (press),

STAFF PRESENT: Sherry Ryder

### CALL TO ORDER:

Chairman Loeffler called the Bath County Planning Commission meeting to order at 6:00 p.m.

### ACKNOWLEDGE PUBLIC IN ATTENDANCE:

Chairman Loeffler welcomed everyone.

PUBLIC COMMENT- MATTERS UNRELATED TO THE AGENDA: None

ADDITIONS OR CORRECTIONS TO THE AGENDA: None

**PUBLIC HEARING(S):** None

**CHAIRMAN'S REPORT - None** 

### STAFF REPORT:

Sherry Ryder: My report is in your packet, and I will answer any question you may have.

## **OLD BUSINESS:**

Comprehensive Plan – Housing
 The Board discussed the updates from the Housing Study done by the CSPDC and reviewed the edits discussed at previous meetings. Mr. Loeffler pointed out; the Plan defines affordable housing as

30% of your take home salary. It also defines the median income based on Bath County's salary income.

Sherry Ryder: We will need to revisit zoning so we can fulfill our Housing needs as well as our Affordable Dwelling Units (ADU) housing needs. If you are limited on your residential housing needs in R-2 zoning, or even in R-1 zoning, that allows smaller lot sizes, that are normally for established communities, like Bacova or Mitchelltown. They would become your R-1 and larger sites could be your R-2 or R-3. Having it in the Plan doesn't mean we need to draft anything right now but having it in there is good for future Land Use Regulations. It will also help us qualify for grants on loans.

When you make changes to the Comp Plan, you then need to go back to your regulations for zoning to see if it matches. If it doesn't then you need to make changes to your zoning ordinances to make it match your Comp Plan. It's a never-ending process.

Chairman Loeffler: Didn't the Board ask us to look into Zoning? To hire an outside company?

**Sherry Ryder:** Yes, they asked us to coordinate with an outside company to work on our Zoning. They wouldn't know our County like we do, and we would need to work with them.

I did receive an email informing me that VDOT had approved the Transportation chapter and is ready for the Comprehensive Plan's final draft. We did need to do a few edits but now it's done.

If everyone is happy with what we have reviewed, I will put this into its final draft for our next meeting. This was the last chapter we needed. Now I can combine the chapters into a draft booklet for us to review before having a public hearing. It will be a while before it gets to its final stage.

Chairman Loeffler asked Sherry if she needed a motion to get it put into a final draft? She said she would. Loeffler asked someone for a motion.

**Bill Gram:** I make a motion to have Sherry Ryder finalize the draft and put together into a 3 ring binder for review.

Mark Hall: I second.

VOTE: 4-0 motion passed.

### DECEMBER MEETING

The Board discussed needing to cancel the December meeting due to falling on December 25<sup>th</sup>.

Mark Hall: I make a motion to cancel the December meeting.

Bill Gram: I second.

VOTE: 4-0 motion passed.

**NEW BUSINESS:** None

**APPROVE MINUTES:** 

Chairman Loeiller: We have the minutes for September 2	25, 2023. Do I hear a motion for approval?
Bill Gram: I make a motion to approve the minutes.	
Mr. Farmer: Second	
VOTE: 4-0 approved.	
ADJOURN	
Mr. Farmer: Motion to adjourn.	
Bill Gram: Second.	
Vote: 4-0 approved.	
Chairman John Loeffler	Date